

# NAGPUR INSTITUTE OF TECHNOLOGY, NAGPUR

## APPLICATION & UNDERTAKING FOR CHANGE OF BRANCH

Dear Sir,

I wish to change my earlier allotted branch in Academic Year 20\_\_\_\_-20\_\_\_\_ to newly sought branch in Academic Year 20\_\_\_\_-20\_\_\_\_ as per following details.

1. Name : \_\_\_\_\_
2. Admission No. : \_\_\_\_\_ 2A. Application ID : \_\_\_\_\_
3. Whether Admission is under Supernumerary Quota : Yes/ No
4. Existing Branch : \_\_\_\_\_
5. Result : B.E. 1<sup>st</sup> Year : AC/ ATKT
6. SGPA : 1<sup>st</sup> Sem \_\_\_\_\_, 2<sup>nd</sup> Sem \_\_\_\_\_
7. Marks/Obtained : 1<sup>st</sup> Sem \_\_\_\_/625, 2<sup>nd</sup> Sem \_\_\_\_/600 Total \_\_\_\_/1225
8. Branches to which change is requested in order of preference
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that change of branch is not a right and is up to the authority to decide my case on the basis of merit. The branch allotted in this **Branch Change Round** shall be deemed as final and no further change/ reversal of branch shall be allowed under any circumstances.

Date: ---/---/-----.

Signature of the Student

I confirm and approve above change sought by son/daughter/ward.

Date: ---/---/-----.

Signature of the Parents/ Guardian

Recommended

Signature of HOD  
(Existing Branch)

Copy attached: Xerox Copy of Mark sheet both Semester & Admission Confirmation letter.

### **For Official Use**

Mr./ Ms. \_\_\_\_\_ has been  
allotted \_\_\_\_\_ Branch from Dt. \_\_\_\_\_.

**Principal**